

**OLYPHANT BOROUGH  
COUNCIL MEETING  
JANUARY 5, 2021**

**Flag Salute:** Baldan led with the Pledge of Allegiance.

**Roll Call:** Harrington, Hudak, Frushon, Tully, Krukovitz, Abda, and Baldan were present.

**Remote Meeting:** The meeting was held via Zoom

**Public Comment:** None

**Minutes:** A motion was made by Tully and seconded by Krukovitz to approve the minutes from the previous meeting, all members assented.

**Bills for Approval: Light Committee:** Ashley Walsh \$125.00, Lee Electric \$286.94, Margaret Stankiewicz \$107.30, Mary Ann Scochin \$500.00 **Total \$1,019.24; Borough Bills:** A J Gilgallon \$100, Auto Zone \$59.94, Borgna's Service Station \$614.40, Building Inspection Underwriters of PA \$92.40, CAT Financial Commercial Account \$6,079.87, Chris Barilka \$283.47, Thomas Cummings \$525.00, DGK Insurance \$6,489.00, Dunmore Materials \$52.50, Eight 77 Design \$1,790.00, Fireman Brian Doughton \$50.00, Fireman David Tully \$100, Robert Powell \$50, Hose Co # 1 \$1,000, Hose Co #2 \$1,000, Hose Co# 4 \$1,000, Hose Co.# 6 \$1,000, Hose Co. #8 \$1,000, Louis LaFratte \$10,660.00, Newday Technologies \$206.25, Northeast Hydraulics \$560.96, Northeast Inspection Consultants \$2,191.32, PA Chiefs Associations \$250.00, PA Municipal Health Insurance Cooperative \$34,884.87, Rosenn Jenkins & Greenwald LLP \$4,298.77, Rossi Rooter \$200.00, Scranton Times \$1,170.65, Servpro \$2,569.50, Shawn McDonald \$400.00, Startechtel.com \$4,10.95, Stephen Krisler \$431.60, TIAA Bank \$420.26, Tom O'Boyle Auto Service \$164.90, We Pay \$1,427.005, Witmer Associates \$38.78, **Total \$81,692.44.**

A motion was made by Abda and seconded by Harrington, to pay the bills and Light Committee bills when funds are available; on the question Mayor Sedlak asked about the Nextera bill; Mustacchio said it was sent to the wrong e-mail address, and he caught it and sent out payment immediately; all members assented.

**TREASURERS REPORT:** Income: Taxes \$22,500.79, Licenses & Permits \$32,430.00 Fines & Forfeits \$1,735.09, Interest, Rents & Royalties \$3.24, Intergovernmental Revenue \$12,000.00, Charge for Services \$53,098.60, Miscellaneous Revenues \$41,377.62, Other Finance Source \$130,033.34, Total Income \$293,178.68 Expense, Legislative Body \$1,627.61, Executive \$351.67, Financial Administration \$1,475.00 Tax Collection \$2,458.36, Law-Retainer Fee \$1,041.67, Clerk/Secretary \$11,364.17, Engineering Retainer Fee \$625.00, General Government \$1,547.94, Public Safety \$88,076.65, Fire \$5,459.84, Ambulance/Rescue \$450.00, Protective Inspection \$5,465.67, Planning & Zoning \$375.00, Employee Salaries \$33,139.31, Recycling Collection \$1,403.97, Solid Waste Collection \$1,403.97, Solid Waste Collection \$6,953.75, Wastewater Sanitary Sewer \$1,035.00, Highways \$20,169.62, Recreation \$7,501.65, Miscellaneous Expenditures \$36,518.35, Total Expense \$227,040.23, Net Income \$66,138.45. STATEMENT OF ACCOUNTS- Olyphant Borough General Fund Beginning Balance \$30,199.30 Receipts \$176,826.63, Interest \$0.44, Bills Paid \$188,385.10, Ending Balance \$18,641.27, General Hi-Fi (Parking Meters) Beginning Balance \$11,002.55, Interest Earned \$0.09, Ending Balance \$11,002.64, Special Road Account (Liquid Fuels) Beginning Balance \$88,167.17, Interest Earned \$0.96, Ending Balance \$88,168.13, Sinking Fund Account Beginning Balance \$24,976.91, Receipts \$11,000.00 Loan Payments \$10,929.68, Ending Balance \$25,047.23, Refuse Account Beginning Balance \$34,922.58, Sale of Refuse Stickers \$27,802.00, Interest \$0.28, Bills Paid \$24,989.60, Ending Balance \$37,735.26, Police Pension Fund Beginning Balance \$2,314,282.16, Ending Balance

\$2,353.951.19, Non Uniform Pension Plan Beginning Balance \$1,280,191.66, Ending Balance \$1,312,096.51, Phillip Condella Recreation Checking Beginning Balance \$498.03, Interest \$0, Ending Balance \$498.03, Fire Loss Escrow Account Beginning Balance \$25,135.64, Ending Balance \$25,135.64, Contingency Fund Beginning Balance \$270,491.59, Transfer \$12,000.00, Interest \$2.52, Taxes \$1,735.81, COVID -19 Grant \$35,000.00, Blue Rock Construction Permit \$23,706.00, Comcast Cable TV Franchise \$32,130.00 Transfer to General Fund \$27,000.00, Bob Miller \$16,600.00, ICU Surveillance \$16,410.00 Butts Tickets \$752.97, FNB \$20,139.65, Rossi Rooter \$7,825.00, Washo and Cucura \$123.61, Ending Balance \$286,214.69, Flood Account Beginning Balance \$25,462.91, Interest \$0.21, Ending Balance \$25,463.12. A motion was made Abda and seconded by Tully to accept the Treasurer's Report, all members assented

**REPORTS:** Mustacchio announced the reading of other Reports was waived.

**Unfinished Business:** None

**New Business:** A motion was made by Harrington and seconded by Tully to adopt Amendment No. 3 to the Olyphant Borough Non-Uniform Pension Plan so that an active participant's monthly accrued benefit as of any date, subject to the 20-year limitation of actual service, will be equal to 1.50% of the participant's average compensation; all members assented.

A motion was made Hudak and seconded by Krukovitz to adopt a Resolution to increase the collection fees paid to Borough Tax Collector for the collection of Borough Taxes from \$6,000.00 to \$12,000; all members assented.

A motion was made by Tully and seconded by Abda to hire a part time police officer (William Strausser Jr.) at the rate of \$20.00 per hour; said officer to be utilized on an as needed basis for the staffing of shifts due to the unavailability of regular full time and regular part-time officers; said officer not to be covered by the Police CBA unless and until the officer has worked at least two (2) shifts a week on a regular basis over a period of time of at least 6 months; all members assented.

Council authorized that Frushon and Mustacchio meet with David Patchcoski regarding health insurance coverage to the union employees of the Borough of Olyphant.

Mayor Sedlak asked Council if they would look into the possibility of creating the position of investigator for the Police Department; Mustacchio said this should be further reviewed by the Police Committee, a meeting will be set up.

Harrington asked Council to recognize the Camonie Family for their Elf on a Shelf display that they have every year; Baldan said we will do a proclamation; she also asked if there is a restriction on how early you could put garbage out before the scheduled pickup; Mustacchio said he will check the ordinance; Frushon said there was a report of someone poisoning cats in the Borough, and wanted to make sure it was being taken care of properly; she also said the Borough Website is not working correctly, she said someone tried to access it, to complain about an alley not being plowed; Krukovitz said he had received many compliments about the new decorations; it was suggested to post as many hi-lights as possible on the website.

**Adjournment:** A motion was made by Abda and seconded by Krukovitz to adjourn.

Secretary

John Tomcho

